

Data for Consideration in Assessing the Need and Location of One-Stop Centers

The Workforce Innovation and Opportunity Act requires that each local workforce board develop a comprehensive four-year local plan, in partnership with the chief elected official(s). The local plan shall be consistent with both the State plan (WIOA Section 102(b)(1)(E)) and, if part of a planning region, the local board shall comply with Section 106(c) in the preparation and submission of a regional plan. At the end of the first two-year period of the four-year local plan, each LWIB shall review the local plan, in partnership with the chief elected official, shall prepare and submit modifications to the local plan to reflect changes in labor market and economic conditions or other factors affecting the local plan implementation.

Local plans shall include a description of the one-stop delivery system in the local area, including, but not limited to, descriptions of:

- a. how the local board will ensure the continuous improvement of eligible providers of services through the system and ensure that such providers meet the employment needs of local employers, and workers and job seekers;
- b. how the local board will facilitate access to services provided through the one-stop delivery system, including in remote areas, through the use of technology and through other means;
- c. how entities within the one-stop delivery system will comply with nondiscrimination and Equal Opportunity provisions (29 CFR Part 38) and applicable provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) regarding the physical and programmatic accessibility of facilities, programs and services, technology, and materials for individuals with disabilities; and
- d. the roles and resource contributions of the one-stop partners (WIOA Section 108).

The research, data collection, and analysis conducted as part of the local planning process should include factors to assist in determining the need for, location of, and potential services provided through centers in that local area.

Information that LWIBs should attempt to collect and analyze to determine whether affiliate and/or specialized centers are needed to provide programs, services and activities for job seeker customers beyond those provided by the comprehensive one-stop center(s) include, but are not limited to, the following:

- a. Age: youth or older workers with specific workforce needs;
- b. Literacy: individuals requiring help with literacy and/or numeracy skill development;
- c. English Language Learners: individuals needing to improve their proficiency in English;
- d. Returning Citizens: individuals needing assistance in overcoming barriers to employment resulting from a record of arrest or conviction for committing delinquent acts;
- e. Homeless Individuals: individuals who lack a fixed, regular, and adequate nighttime residence;
- f. Displaced Homemakers: individuals, such as a spouse of a member of the Armed Forces on active duty, who previously were dependent on the income of another family member but are now seeking employment;
- g. Equity Considerations: individuals with low levels of literacy, numeracy, and formal educational attainment and/or who lack the essential employability skills or work ethic sought by employers;
- h. Single Parents: individuals who are single, separated, divorced or widowed who have primary responsibility for one or more dependents under age 18 and need supportive services or flexibility in receipt of programs, services or activities or employment; and

- i. Long-Term Unemployed: individuals who have been unemployed for 27 or more consecutive weeks who need additional services not generally required of a recently dislocated worker.

Information useful in determining whether a center could help address employer needs include, but are not limited to, the following:

- a. Existing and emerging in-demand industry sectors and occupations;
- b. The employment needs, and related knowledge and skills needs, of employers in those industry sectors and occupations;
- c. Current labor force employment (and unemployment) data;
- d. Labor market trends;
- e. The educational and skill levels of the workforce in the region including individuals with barriers to employment; and
- f. An analysis of the workforce development activities (including education and training) in the region, including an analysis of the strengths and weaknesses of such services, and the capacity to provide such services, to address the identified education and skill needs of the workforce and the employment needs of employers in the region.